



## The JAM Brands Registration: Terms, Policies, & Guidelines

### Payment Terms:

- All registrations **MUST BE RECEIVED** with full payment on or prior to the registration deadline in order to receive appropriate pricing. All teams will pay the price according to the time in which they register. Registering a team by a certain deadline without payment does **NOT** secure that deadline's associated rate. Only payment will secure a deadline's associated rate.
- Division changes are **HIGHLY** discouraged during the week of the event, and The JAM Brands reserve the right to refuse a request for division changes during the week of the event. Only extreme circumstances will be granted the right to make a change. All division changes are \$250 once the performance order has been posted. The performance order will be posted by all JAM Brands companies the end of the day on Friday the week before the event.
- **FULL** payment must be received by the Wednesday **TWO WEEKS PRIOR** to the event in order for the team to be included in the performance order. The JAM Brands reserves the right to **EXCLUDE** any unpaid teams from the performance order. The JAM Brands also reserves the right to place unpaid teams first in their division performance order once payment is received.
- All payments received less than 30 days prior to the event **MUST** be in the form of a money order, certified check, cash or credit card. No 'business' checks will be accepted.
- A 3% administrative fee will be added to each credit card/debit card transaction.
- **NO PERSONAL CHECKS** or 'per participant' payments will be accepted at any time.
- Checks that are returned for any reason will be charged a \$30 returned check fee in addition to the principle amount and checks will not be accepted from such issuer in the future. At that point, payment will only be accepted in the form of hand delivered cash, cashier's check, or certified bank check. Credit card payments are subject to approval.

### **Refunds & Transfers:**

- 75% refund or the option to transfer 100% of the funds to another JAM Brands event in the 2010 - 2011 season will be available to teams withdrawing from the event at least 60 days before the event date. There is a \$50 processing fee for all transfers.
- 50% refund or the option to transfer 100% of the funds to another JAM Brands event in the 2010 - 2011 season will be available to teams withdrawing from the event at least 30 days before the event date. There is a \$50 processing fee for all transfers.
- NO REFUNDS will be issued within 30 days of the event. The option to transfer 50% of the funds to another JAM Brands event during the 2010 - 2011 season is available; however, this can only be done up until 2 weeks prior to the event date. There is a \$50 processing fee for all transfers.
- All refund or transfer requests must be IN WRITING and received by the specific JAM Brands company they registered with by the deadlines discussed above.
- NO REFUNDS OR TRANSFERS for individual members from teams. Different participants can, however, replace the previous team member(s) with company approval.
- Amounts paid for hotels and transportation fees are non-transferrable, but *may* be refunded according to refund schedules set by each individual brand. For details, please contact the brand you purchased these items from.

### **Division Guidelines:**

The JAM Brands reserves the right to close, combine or open divisions at any time leading up to each event. USASF division guidelines will be followed for all-star divisions.

### **Definitions:**

A "crossover" is a cheerleader or dancer that competes on more than one team from the same gym/school and at the same event. The "crossover" fee does NOT apply to a participant who is on a school team and an all-star team or a team and a Specialty division. "Crossover" participants must pay the full registration fee for the first team and will pay the discounted "crossover" fee for each additional team.